



# Revitalizing a Stalled Engineering Process Group

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## EPG Stalled

- No meetings for previous six months
- Low attendance at previous meetings
- Little work done outside of meetings
- Accomplishments limited to editing documents

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## Maturity Level 1 Organization

- Senior Management Recognizes Need for Process Improvement
- Limited Resources for Process Improvement
- Most Process Improvement Resources Dedicated to New Projects

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## Restart

- Invite most vocal complainers to meeting
- Empower participants to initiate improvements
- Formalize with Sponsorship and Charter
- Separate Process & Procedure from Policy
- Pilot Improvements
- Reward with opportunity to learn

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## EPG Charter

- Purpose of EPG
- Operation of EPG
- Conduct of EPG Projects
- Responsibilities of EPG Members, Chair, Sponsor, and Executive Sponsor
- Available on Conference CD

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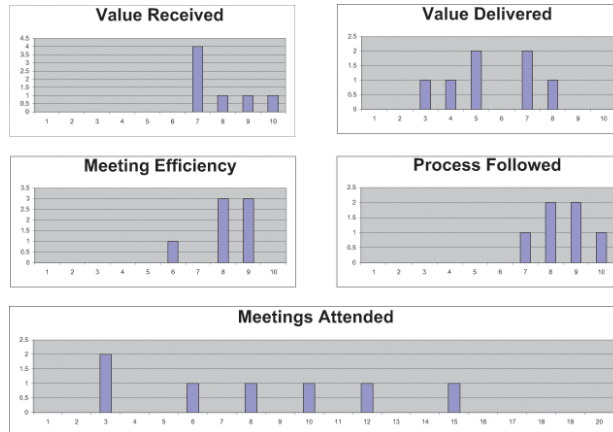
## Effective Meetings

- Agenda prior to meeting
- Minutes following meeting
- Keep meeting on track
- Procedure documented
- Indicators (Survey)
- Effective Meeting Procedure on Conference CD

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## Monitoring EPG Survey Results



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## Senior Management Support

- Sponsor is Process Manager
- Executive Sponsor is Senior Manager at site
- Both Sponsors attend periodically
- Sponsors Solicit Process Improvement Recommendations from EPG

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## Successes

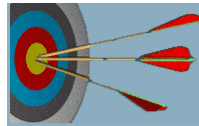
- ClearCase Deployment
- ClearQuest Deployment
- Process for Process Improvement Projects
- EPG Web Site with Process Asset Library
- Recommendations to Senior Management
- CMMI Training for EPG Members

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## EPG Web Site

- Version Controlled
- Searchable
- Meeting Minutes
- Current Projects
- Process Asset Library

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## Monitoring Engineering Process Group



**NEWS** WelchAllyn

**Projects**

**Library** **Welcome to the Beaverton Engineering Process Group Site. Watch as this site evolve with your input.**

- EPG meeting are scheduled Every other tuesday at 11:00 am.
- Have an Idea for an EPG Project -  
Here is the **EPG Project Process and Vision Document Template.**


**Administration**

**Members**

**Links**

**Items of Interest:**

- **GOAL Setting Time for 2006 - Bring your ideas to the Next meeting**
  - **Goal Planning Template**
- Software Performance Improvement Seminar Series is looking for topics and Ideas for presentations .  
**Send any suggestions to here.**

[Back to EPG Home](#) Send Comments and Suggestions to: 

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## Current Projects

- Goal Driven Metrics
- Increased Development and Use of Reusable Assets
- Project Management Training Program for Project Managers and Leaders

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## Problems

- Meeting Participation below 75% goal
- Low priority for Process Improvement Projects
- Have not met CMMI Objectives for EPG

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## Rewards

- Introduction to CMMI Training
- Training on New Tools and Techniques
- Gift Certificates
- Satisfaction of Participating in Process Improvement

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